International Civil Aviation Organization

**The Ninth Meeting of the Asia/Pacific Aeronautical Information Services –
Aeronautical Information Management Implementation Task Force (AAITF/9)**

Pattaya, Thailand, 24 – 27 June 2014

Agenda Item 6:   **Review of the Task List**

REVIEW OF AAITF TASK LIST

(Presented by the Secretariat)

SUMMARY

This paper presents the Terms of Reference and Task List of the AAITF for review and
update by the meeting.

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1.   INTRODUCTION

1.1   This Task List provided is to assist the Task Force to identify outstanding work items
to be carried forward.

1.2   The following Attachments are appended to this paper:

- **Attachment A**: AAITF Terms of Reference; and
- **Attachment B**: AAITF Task List.

2.   ACTION BY THE MEETING

2.1   The meeting is invited to review, update and address any other issues which have not
been covered by the Task List.

Terms of Reference of the AIS-AIM Implementation Task Force (AAITF)

The objectives of the Task Force are to:

a)   study means of aeronautical data management by civil aviation authorities and/or ATS providers in other regions including the aeronautical information exchange model (AIXM) and the electronic AIP (eAIP), and consider the feasibility in making use of these methods/models in the Asia/Pacific Region;

b)   examine the means of aeronautical data exchange used in other regions and application in the Asia/Pacific Region;

c)   assist States to implement Quality Management Systems for aeronautical information in an expeditious manner;

d)   develop training material and conduct workshops on the Guidance Manual for AIS in the Asia/Pacific Region;

e)   develop guidance material for Static Data Procedures and the AIS Automation Plan;

f)   review and update the Guidance Manual taking into account amendments to ICAO SARPs, guidance material;

g)   monitor and review technical and operating developments in the AIS field especially in the area of automation and database management; and

h)   monitor the transition from AIS to AIM, and in particular monitor development of the replacement of Annexes 4 & 15 and guidance documents under development by ICAO.

To achieve the above objectives, the Task Force shall consider:

a)   results of the ICAO Aeronautical Information Services – Aeronautical Information Management Study Group (AIS-AIMSG);

b)   amendments to Annex 4, Annex 5, the AIS Manual (Doc 8126), and the Aeronautical Chart Manual (Doc 8697); and

c)   revisions to the EUROCONTROL *Operating Procedures for AIS Dynamic Data* (OPADD).; and

d)   implementation of the regional performance framework performance objectives contained in the Performance Framework Form (PFF).

The Task Force will report to the ATM/AIS/SAR Sub-Group of APANPIRG

(Adopted by the 14th Meeting of the Asia/Pacific Air Navigation Planning and Implementation Regional Group, 2003, and amended by the 20th and 21st Meetings of the ATM/AIS/SAR/SG)

AAITF TASK LIST

(Last updated May 2013)

	ACTION ITEM	TIME FRAME	RESPONSIBLE PARTY	Status	REMARKS
1.	Report on the outcome of the AIS-AIM Study Group	AAITF/9	Australia/China/Japan/United States	**Ongoing**	
2.	Update Roadmap implementation plan status	AAITF/9	All States	**Ongoing**	
3.	Review implementation of Amendment 37 to Annex 15	AAITF/9	All States	**Ongoing**	
4.	Review draft Amendment 38 to Annex 15	AAITF/9	All States, United States	**Ongoing**	
5.	Review draft PANS-AIM	AAITF/9	All States	**Ongoing**	
6.	Review draft amendment to AIS Manual (Doc 8126)	AAITF/9	All States	**Ongoing**	
7.	Review draft amendment to Aeronautical Chart Manual (Doc 8697)	AAITF/9	All States	**Ongoing**	
8.	Review draft AIM Quality Manual	AAITF/9	All States	**Ongoing**	
9.	Review draft AIM Training Manual	AAITF/9	All States	**Ongoing**	
10.	Update AIS – AIM Transition Status	AAITF/9	All States/Secretariat	**Ongoing**	
11.	States to advise AIS-AIMSG if they have any issues with sample charts in the Aeronautical Chart Manual (Doc 8697) being printed in English language only	30 June 2013	All States/Secretariat	**Ongoing**	

	ACTION ITEM	TIME FRAME	RESPONSIBLE PARTY	Status	REMARKS
12.	Explore what opportunities or resources may be available for seminars or workshops on AIS – AIM Transition Steps	AAITF/9	Secretariat	**Ongoing**	
13.	Develop an informal website for sharing knowledge, information and experience in AIS – AIM Transition implementation.	AAITF/9	Mongolia/States	**Ongoing**	
14.	Ensure States have 2 registered ICARD_5LNC_PLANNERS	AAITF/9	All States	**Ongoing**	
15.	AAITF SWG to provide guidance material on implementation of Roadmap Steps for the Guidance Manual for AIS in the Asia/Pacific Region	AAITF/9	AAITF SWG/Secretariat		